# **Cookie Privacy Policy**

Effective date: April 2021

## 1. Introduction

PDQ Workholding and its <u>affiliates</u> uses tracking technologies such as cookies (collectively "cookies") to gather personal information about how you use our websites and mobile apps that connect to this Privacy Policy. We do this to help improve our websites, mobile apps and other online services in order to give you a more personalized and relevant online experience. Our vendors may also use cookies for their own purposes as described below under *Advertisement and ad measurement*. You can decide at managing cookies which vendors may receive the personal data gathered from our cookies.

In this Privacy Policy, we explain what types of personal data we collect, why, on what legal basis, and where it is transferred. We also explain your rights regarding the personal data collected and where you can ask questions.

If you'd like information about how we process your personal data outside of those gathered from cookies, such as when you fill out forms or respond to surveys, please see the <a href="PDQ Workholding">PDQ Workholding</a>
<a href="PDQ Workholding">Privacy Notice</a> in the About Us section. Alternatively, please visit the Sandvik Group website regarding <a href="Data privacy">Data privacy</a>.

We may update this privacy notice with new information. Minor updates will be evidenced by a new effective date. For any significant changes, we will ask for your consent again, which will include the link to the new Privacy Policy.

## 2. Who We Are

When we mention "PDQ," "we," "us" or "our" in this Privacy Policy, we mean PDQ Workholding LLC or the relevant PDQ Workholding company responsible for the website, including the cookies placed on the website.

## 3. ABOUT COOKIES

A cookie is a file containing an identifier (a string of letters and numbers) that is sent by a web server to a web browser and is stored by the browser on your device. The identifier is then sent back to the server each time your browser requests a page from the server.

Cookies may be either "persistent" cookies or "session" cookies: a persistent cookie will be stored by a web browser and will remain valid until its set expiry date, unless deleted by the user before the expiry date. A session cookie, on the other hand, will expire at the end of the user session, when your web browser is closed.

# 4. WHY WE USE COOKIES and WHAT TYPE OF PERSONAL DATA IS COLLECTED

We use cookies for the purposes described below.

## **Strictly Necessary**

The necessary cookies consist of two types which cannot be deactivated: "network communication" and "functional" cookies. The network communication cookies are needed for the website or application to function, such as session cookies which keeps track of the same user during the visit, so that users may navigate back and forth between pages without losing their previous actions from the same session. They also give you the best browsing performance by serving data from a location as close to you as possible. The functional cookies are necessary to save your preferences and settings such as keeping track of your privacy choices and remembering where you paused a video, and helping you do things like initiate a chat with us, and remembering if you visited the website before so that messages for new visitors are not displayed to you.

For these cookies, we rely on our legitimate interests to operate secure and functional websites, communicate to the public and offer online services.

The personal data processed for this purpose: Device attributes such as browser type, mobile device ID, time zone setting, operating system and platform. We associate information that indirectly identifies you with your account (if you have one) and other information we have collected about you. We use your IP address to infer your *approximate* location.

## **Measurement and Performance**

These cookies allow us to measure the number of visitors to our web pages, how visitors move around the site and how often they use our online services. These cookies also allow us to monitor service performance, such as error messages and how much time it takes for pages and videos to load to ensure our webpages and services are functioning properly. For these cookies, we rely on your consent.

The personal data processed for this purpose: Number and frequency of visits to our websites, apps, and online services, and interactions with our websites, but data is collected on an aggregated level to produce anonymized metrics and statistical information that does not identify you as an individual.

We combine information about you with information about other users to create audience segments of aggregated data that does not identify you, for example, we generate statistical, demographic and usage meta-data. If we combine or connect aggregated data with your personal data, we treat the combined data as personal data and process it in accordance with the <a href="PDQ Workholding Privacy">PDQ Workholding Privacy</a> Statement.

## **Personalized Content**

These cookies allow us to create a user profile based on your web browsing actions so that we can provide you content that is more relevant to your interests. For these cookies, we rely on your consent.

The personal data processed for this purpose: Your browsing activities, device attributes, including links you have clicked on or shared with others, what types of content you have viewed, how long you interacted with them, and the time and date of those interactions. From this data, we infer your interests and preferences as they relate to our online content and services.

#### Advertisement and ad measurement

We and our vendors use cookies placed on our websites to show you ads on other apps or websites, based on the content you are viewing, your online actions, and approximate location or device type. We may build a profile of your interests to show you relevant and personalized ads on other websites. If you do not affirmatively accept these cookies, you will experience less targeted and relevant advertising. For these cookies, we rely on your consent.

The personal data processed for this purpose: information about your browsing activities on our online platforms and other third-party websites or platforms (mobile apps), including links you have clicked on or shared with others, such as through email and social media, what types of content you have interacted with, how long you interacted with them, and the nature of your interaction with them. From this data, we may infer your interests and preferences as they relate to our online content and services.

To learn more about how our vendors use your personal data for these purposes, to manage your consent regarding these vendors, and to learn if these vendors transfer personal data outside of the EEA, please visit manage cookies where you can also access the vendor cookie privacy policies.

## 5. Sharing Your Personal Data

We usually keep your personal data within the PDQ Workholding company responsible for processing your data, but on occasion, we may share your data for the following reasons:

## Within the PDQ Workholding of companies

We share your personal data within PDQ Workholding legal entities, our <u>affiliates</u>, in order for all the PDQ to be able to improve the functioning of its websites, provide you more relevant content, and on occasion, provide you more relevant advertisements.

## With our service providers acting on our behalf

With suppliers, consultants, and other service providers that process your data on our behalf when they provide services to us such as data analytics, ad networks, and research and marketing. They process personal data solely on our behalf and in accordance with data processing agreements we have in place with them.

#### With our vendors for their own purposes

With our vendors for their own advertising and measurement purposes, but only if you have provided consent.

We may also share aggregated or de-identified information, which cannot reasonably be used to identify you. For example, we may share aggregated or de-identified information with vendors so that we and they can understand how people use our online services. We do this to improve and develop our products and services.

To manage the sharing of your personal data with our vendors, please visit manage cookies.

#### **International transfers**

If any transfer requires a transfer outside the EU/EEA, we will ensure that the European Commission's Standard Contractual Clauses have been entered into with the applicable third party. Within PDQ, we have signed an intergroup transfer agreement (including the Standard Contractual Clauses) and implemented additional safeguards where needed. With our service providers, we have signed data processing agreements, which contain the Standard Contractual Clauses and with our vendors, we have agreements in place that make clear the standards we expect of them to safeguard your personal data.

You may request and receive a copy of documentation demonstrating that appropriate safeguards have been taken in order to protect your personal data during a transfer outside the EU/EEA.

## 6. Your Rights - For EEA/EU and UK Users

You may exercise the below GDPR rights at Personal Data Request.

- a) Request confirmation if personal data is processed about you. If so, you have the right to access your personal data and additional information such as the purpose of processing. You are also entitled to receive a copy of the personal data undergoing processing;
- b) For data processed on legitimate interests grounds, you may object based on your individual circumstances;
- c) Where processing is based on your consent, withdraw your consent at any time by visiting managing cookies;
- d) Under certain circumstances, have your personal data deleted;
- e) Under certain circumstances, restrict the processing of your personal data; and
- f) When data portability requirements apply, receive a machine-readable copy of the personal data processed based on your consent.

## 7. Complaints to the Supervisory Authority

You have the right to file a complaint regarding the processing of your personal data to the competent data protection authority in the country where you live, where you are working or where you believe a violation of the GDPR occurred.

# 8. Manage Cookies

For all cookies not considered "strictly necessary," you may choose and deactivate them per purpose by managing your cookies.

## 10. Our Contact Details

This website is owned and operated by PDQ Workholding LLC. Our registered office is located at P.O. Box 371, 1100-1 S. Williams Drive, Columbia City, IN 46725, 260-244-2919.

You can contact us using the details on our website contact page.